

**MINUTES OF THE REGULAR MEETING OF THE
STORM WATER MANAGEMENT BOARD OF THE CITY OF JASPER
FEBRUARY 13, 2006**

The Storm Water Management Board of the City of Jasper, Indiana, met in regular session on Monday, February 13, 2006 in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Chairman Raymond Eckerle who presided called the meeting to order at 9:30 a.m.

ROLL CALL

Chairman Raymond Eckerle	present
Vice Chairman Kent Humbarger	absent
Secretary David Seger	present

Also present were City Engineer Chad Hurm, Storm Water Coordinator Wes Garriss and City Attorney Sandra Hemmerlein.

Secretary David Seger announced that a majority of the board members must be present for a quorum. Two of the three board members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Chairman Eckerle led the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on January 9, 2006. Secretary Seger **motioned** and Chairman Eckerle seconded to approve the minutes as presented. **Motion** carried 2-0.

CLAIMS

Chairman Eckerle presented claims in the amount of \$566.08 from January 6, 2006 through February 9, 2006.

On **motion** by David Seger and seconded by Raymond Eckerle, the claims from January 6, 2006 to February 9, 2006 were approved as presented. **Motion** passed 2-0.

STORM WATER DEPARTMENT REPORTS

Erosion Control Plan. Storm Water Coordinator Wes Garriss reported that he had sent out over 80 packets to members of the Builders Association and a few others informing them that the City would now be taking over enforcement of storm water regulations and erosion control plans within the City. He said the packet also included a questionnaire concerning construction activities. He said the questionnaire would have to be filled out when a person applies for a building permit.

Building Plan Requirements. Storm Water Coordinator Garriss said he is developing a booklet for contractors, developers and engineers to assist them in

providing an adequate building plan. He said the booklet will include portions of the Erosion Control and Illicit Discharge ordinances.

Advertising and Public Education and Awareness. Storm Water Coordinator Garris reported that he is working on the advertising campaign. He said he is scheduled to appear on Channel 27 on March 20, 2006. He advised on running radio and television ads during sporting events or the County Fair or Strassenfest. He said these would be a little more expensive, but targeting those times would ensure reaching a bigger audience. He said he should have final advertising plans by March 1, 2006.

Meetings. Garris said he has not set dates for meetings with building contractors' or city department employees concerning training on erosion control on building sites and filing permits.

Storm Water Drainage Conference. Storm Water Coordinator Garris stated that he was considering attending the Storm Water Drainage Conference at Purdue University on February 21, 2006.

Construction Site Program. Storm Water Coordinator Garris related that he and two representatives of Dubois County Soil and Water Conservation District (SWCD) had made inspections of inactive construction sites. He explained that these were sites that were no longer on file with Indiana Department of Environmental Management (IDEM).

Judi Brown, Dubois County Soil and Water Conservation District, explained that, according to Indiana Code, if a site is substantially complete, the owner is supposed to file a Notice of Termination, but many owners are failing to do that, and that is why there are several projects still on the active project list, but are actually complete. She said she will provide a completed project list to IDEM so that IDEM can take them off their active list.

Ms. Brown said there is another list of sites that are possibly complete, but IDEM has no record of anymore. She explained that IDEM purges files that are more than five years old and she assumes those files have been purged. She said it was important to ensure those projects are terminated also.

Ms. Brown said there is a third list of sites that are active, but IDEM no longer has them as active sites. She said she will ask IDEM to re-activate those permits as they're not complete and should not be terminated until the owner has completely finished things up so there's no more erosion.

Storm Water Coordinator Garris stated that there are 31 active sites within City limits. He said he would go out with Ms. Brown and do a formal inspection of those sites. He said they would use SWCD inspection sheet forms and he would co-sign with Ms. Brown. He said a letter would be sent to project owners informing them of the transition from SWCD to City of Jasper for further site inspections. Garris stated that there are five City projects on that list and SWCD would do those inspections.

Garris said he has received two phone calls from developers asking where to send plans for their projects that are not within City limits, but annexation has been requested for those projects. He said he had informed them to send plans to SWCD, but also asked for a copy because the City would be responsible for site inspection once those areas are annexed. Garris suggested he and the City Attorney devise a Memorandum of Understanding between the SWCD and the City, for such cases. He said he plans to attend the next SWCD board meeting next month and approach them about this agreement.

BMP or Vortex Cleaner. Chairman Eckerle asked the board to consider a site or sites to install a Best Management Practices (BMP) or Vortex Cleaner for removing pollutants before they got to the river. He said the street department has initiated two programs; sewer jet cleaning and the road sweeping. He said there is a terrible problem of mud and debris around construction sites, even those with silt fences.

ADJOURNMENT

There being no further business to come before the board, a **motion** was made by Secretary Seger, seconded by Chairman Eckerle, and carried 2-0 to adjourn the meeting. The meeting adjourned at 10:05 a.m.

Chairman Raymond Eckerle
Presiding Officer

Attest:

David Seger, Secretary

Cynthia Kluemper, Recording Secretary